

Conditions of Hire and Use

1. Persons in camp includes all overnight campers and visitors using any part of the grounds, adult leaders and supervisors and transport staff.

2. Camp Director is responsible for seeing that all Regulations and Conditions of Hire are understood and observed by the group under their control. Failure to observe these may incur cancellation.

3. Parking. Vehicles should be parked in the areas provided. After disembarking passengers and equipment, vehicles must be moved to these areas. Observe speed limit of 10 kph in the camp areas.

4. Pets and firearms are not allowed on the campground. All flora and fauna is protected and must not be disturbed, damaged or removed from grounds.

5. Intoxication and drug use of any kind will not be tolerated. Offending campers will be required to vacate the premises immediately. Smoking is not allowed inside any building on the campground.

6. Fires may be lit only in approved places and when there is no fire ban and the Managers have given permission.

7. Out of bounds areas are well marked and should be observed by all. Please keep out of neighbouring properties.

8. Damage to buildings, equipment or grounds must be reported to the Managers. Liability will be assessed where possible before the group leaves the campgrounds, and costs added to the account.

9. Cleanliness of the camp is the responsibility of the Camp Director. Cleaning materials are supplied in each area used by campers and it is the responsibility of campers to keep all areas that are used clean and tidy.

10. Lights and electricity use. Lights are to be switched off when rooms are not in use. Heaters brought onto the premises will be charged at a rate of \$10 per day per heater. All such appliances must be declared to the Managers.

11. First aid and insurance. First aid equipment and items must be provided by each group. To satisfy your insurance conditions, any activity likely to cause injury to a camper must be avoided. If any such activity occurs, it will be at the camper's or group's own risk.

12. Adventure courses. All procedures must be adhered to, qualified staff must control activities, and public liability insurance must be held by the participating group. Koonjearre will not accept responsibility for injuries that occur to participants under the control of visiting instructors.

Procedure manuals are available from the Managers

13. Children. Please note that Koonjearre Rules require that all children be supervised by an adult at all times. No responsibility will be accepted for injuries to unsupervised children who are on Koonjearre premises.

14. Cancellation of camp. A charge of 30 per cent of catering fees for stated number of campers will be due if camp is cancelled 14 days or less of arrival date.

15. Inspection of facilities is to be conducted on arrival and departure by the Camp Director and campground Manager.

All areas used are to be cleaned before departure.

16. Payment of account. Tax invoices for accommodation and for catering will be issued prior to departure. Payment in full is required within 7 days.



Application For Hire

Important Information

Bookings: Telephone bookings can be made to (07) 5533 5121 or (07) 3368 1318 and confirmed within 14 days by submitting the application form and paying the down payment (\$750).

Hiring charges: Charges will be at the rate determined by the Australian Rainforest Conservation Society and advertised on the web site, <http://www.koonjewarre.com> Accommodation and catering are charges separately and tax invoices will be issued on completion of the camp. The preferred method of payment of fees and charges is by direct deposit to the bank account, Koonjewarre, BSB 064-001, Account No. 1089 0561. Alternatively, a cheque made payable to Koonjewarre can be mailed to 2806 Springbrook Road, Springbrook, Queensland 4213.

Non-acceptance of bookings: The owners reserve the right to refuse any booking or cancel any confirmed booking or close the camp during occupancy should it be evident that camp conditions are not being observed or likely to be observed. Such action will be taken only in emergencies or applied only as a last resort. All fees incurred up to the time of departure will be due as usual. Where full payment has been made prior to occupancy, the appropriate refund will be made.

Cancellation of bookings: Where a client cancels a booking, the security deposit may be refunded according to the following conditions:

- Four months prior notice — Full refund
- Three months prior notice — 50 per cent refund
- Less than three months notice — Nil refund

Note: If cancellation of a booking is made fewer than 14 days prior to scheduled arrival, charges may be applied for any expenses incurred by the owners or caterers.

Group size: Please note there is a different price structure for groups of fewer than 40 persons.

Damages: All damage to any part of the campground or its contents will incur a cost borne by the hiring group, and will be included on the final invoice.

What to bring: Sleeping bags or blankets and sheets, pillows (mattresses provided), warm clothing for cool nights, rain wear (Springbrook can be very wet).

Koonjewarre

2806 Springbrook Road, Springbrook QLD 4213

Australian Rainforest Conservation Society Inc, trading as Koonjewarre ABN 26 678 648 760

Application for Hire

This form can be completed using Microsoft Word and emailed to info@koonjewarre.com or printed, filled in by hand and mailed to Koonjewarre, 2806 Springbrook Rd, Springbrook QLD 4213. A **Down Payment of \$750** is required before your booking can be confirmed. This will be deducted from the final invoice. Payment should be made by direct deposit to Koonjewarre, BSB 064-001, Account No. 1089 0561. Alternatively, a cheque made out to Koonjewarre can be mailed 2806 Springbrook Road, Springbrook, Queensland 4213.

Organisation:

Address:

Postcode:

Telephone:

Period of hire:

From:

Est. Arr.

To:

Est. Dep.

No. of campers (inc. Leaders & Staff):

Adults (18+)

High Sch.

Prim. Sch.

Pre-Sch

Purpose of camp:

Camp Director (person in charge of camp):

Name

Phone:

Please note that groups of fewer than 40 will be charged at a higher rate.

Accommodation: Dormitories

Family Units

Farm House

Motel Units

No. 1

No. 2

Catering:

No. of meals

(e.g. 1 complete days catering plus another meal = 4 meals)

NB. Please give one week's notice of any special dietary requirements.

Camp Director will be responsible for cleaning:

Yes

No

\$150 on a walk-out basis.

Agreement and Undertaking

In submitting this form on behalf of the organisation named above, the applicant agrees to abide by all the conditions, regulations and directions applicable to occupancy of the Centre, and agrees to accept the charges due on completion of the above camp period/s.

The applicant also accepts the condition that if the booking is cancelled in fewer than 14 days of scheduled arrival, the applicant will be liable for 30 per cent of the catering fee for the number of campers stated on this application form.

A direct deposit of \$750 has been made to bank account Koonjewarre, BSB 064-001, Account No. 1089 0561 or

A cheque for \$750 made out to Koonjewarre is enclosed

Contact details for applicant:

Name

Address

Date:

Postcode:

Phone: